



## Junior Purchaser (m/f/x)

 **LOCATION**  
Cluj-Napoca

 **COMPANY**  
ARRK Research & Development  
SRL

 **CONTRACT TYPE**  
Full-time

 **Form of Work**  
Hybride

### WHAT TO EXPECT

Join a dynamic and dedicated team in the purchasing department within the Automotive Engineering field, where you will discover a modern and innovative work environment as well as exciting challenges.

### YOUR TASKS

- Supervision and administration of purchase requisitions
- Support on preparing tenders
- Support on improving purchase processes
- Supporting our purchase manager in Germany

### YOUR PROFILE

- Successfully completed studies in the field of Finance / Purchase / MBA or a comparable field of study
- PC knowledge in the common MS Office programs
- Communication skills as well as a careful and independent working style
- First experience in purchase would be helpful, with attention to details and good analytical skills
- Beginners are also welcome, we offer on the job training
- Very good communication skills in English and German

### YOUR BENEFITS



Exciting projects



Flexible working hours



Employee events



Free coffee & tea



Pleasant working atmosphere

### APPLY NOW



#### CONTACT

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ARRK Engineering is part of the international ARRK group of companies and specialized in product development. Within the ARRK group of companies we implement product developments from virtual development to prototypes and small series production.

orientation are always meant equally.

Our job offer is equally directed at severely disabled persons and persons of equal status.