

Junior Purchaser with German (m/f/x)



LOCATION
Cluj-Napoca



COMPANY
ARRK Research & Development
SRL



CONTRACT TYPE
Full-time



Form of Work
Hybride

WHAT TO EXPECT

Join a dynamic and dedicated team in the purchasing department within the Automotive Engineering field, where you will discover a modern and innovative work environment as well as exciting challenges.

YOUR TASKS

- Supervision and administration of purchase requisitions
- Support on preparing tenders
- Assistance in improving purchasing processes by identifying areas for optimization and supporting the implementation of more efficient workflows
- Ongoing support for the Purchase Manager in Germany with daily procurement tasks, supplier communication and process coordination.

YOUR PROFILE

- Successfully completed studies in the field of Finance / Purchase / MBA or a comparable field of study
- PC knowledge in the common MS Office programs
- Communication skills as well as a careful and independent working style
- First experience in purchase would be helpful, with attention to details and good analytical skills
- Beginners are also welcome, we offer training on the job
- Very good communication skills in German and English

YOUR BENEFITS



Exciting projects



Employee events



Free coffee & tea



Free fruit



Pleasant working
atmosphere

APPLY NOW



CONTACT

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ARRK Engineering is part of the international ARRK group of companies and specialized in product development. Within the ARRK group of companies we implement product developments from virtual development to prototypes and small series production.

orientation are always meant equally.

Our job offer is equally directed at severely disabled persons and persons of equal status.